

**HAZEL GREEN REGULAR BOARD MEETING
APRIL 21, 2015**

Clerk Sally Bauer called the meeting to order at 7:00 p.m. Proof of publication: notices were posted at American Bank, Post Office, Village Hall, and all the Trustees were notified by delivering of the agenda.

Trustees present: Kevin Stienstra, Josh Kearney, Francis Temperly, Sarah Saylor, Bill Wiegman and Robert Hessling.

Absent: Dale Leifker

Employees present: Sally Bauer, John Berning, Brandon Clark and Keith Dalsing-KD Engineering – Village Engineer

Citizens Present: Fr. Ken Frisch, Carolyn Creighton, Sue Bennett, Mike Lovell, Don Rielly, Shirley Richardson-7:03 p.m.

Trustee Josh Kearney made the motion to put Trustee Kevin Stienstra in charge of the meeting. Trustee Francis Temperly seconded the motion. Roll call vote: Kevin Stienstra-yes, Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes. Motion carried 6-0.

MINUTES OF PREVIOUS MEETINGS: Trustee Francis Temperly made the motion to approve the minutes of the previous meetings as presented. Trustee Robert Hessling seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

PUBLIC INPUT: None.

COMMUNICATIONS:

~ Clerk Sally Bauer reminded the Board that the office will be closed on April 22, 2015 due to training in Waukesha, WI for the clerk and deputy clerk.

REPORTS OF VILLAGE OFFICERS:

DIRECTOR OF PUBLIC WORKS REPORT:

~ The Village is in the process of changing the 3-phase wiring to single phase wiring for Gile Chiropractic.

~ For Earth Day on April 22, Southwestern High School students will be doing projects at Rec Park – painting concession stand, picking up sticks, etc.

~ Five (5) underground services were installed last week.

MONTHLY BILLS: Trustee Sarah Saylor made the motion to accept the bills from March 31, 2015 – April 15, 2015. Trustee Josh Kearney seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

MONTHLY RECEIPTS: Trustee Francis Temperly made the motion to accept the receipts for March 2015. Trustee Sarah Saylor seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

UNFINISHED BUSINESS:

POSSIBILITY OF ALLOWING FOR A DRIVEWAY OFF OF MAIN ST FOR ST. FRANCIS DE SALES: Village Engineer, Keith Dalsing gave an overview of the Grant we received and the new intersection at North Main St and Hwy 80. The Village submitted plans to the DOT to make the intersection safer by making North Main Street perpendicular with Hwy 80. This will reduce semi traffic from coming onto Main Street, reduce the speed of vehicles coming onto Main Street and giving vehicles entering onto the highway a better look at the traffic they will be entering into.

By doing this, the DOT will not allow for St. Francis de Sales to have a driveway that comes out onto the highway for safety reasons. The DOT states the two (2) driveways the church has on 26th Street are adequate for the parcel.

For St. Francis de Sales to have a driveway onto Main Street, the driveway would have to be 50 feet from the right-of-way of an arterial street (Hwy 80) per 14.16(5)(b)3

(5) *HIGHWAY ACCESS. (a) Private Access Restricted. No direct private access shall be permitted to the existing or proposed rights of way of expressways nor to any controlled access arterial street without permission of the highway agency that has access control jurisdiction.*

(b) *Public or Private Access Prohibited. No direct public or private access shall be permitted to the existing or proposed right of way of the following;*

3. *Streets intersecting an arterial street within 50 feet of the intersection of the right of way lines.*

It is the recommendation of the Village Engineer to make North Main Street perpendicular to Hwy 80 as a safety improvement.

Fr. Ken Frisch understands that leaving the existing driveway where it is not an option but is wondering if there are other options available.

The DOT had recommended if St. Francis de Sales wanted a driveway on Main Street to have the driveway start on the south end of their property on Main Street and follow the hedge line north to the current parking lot. Representatives from the church did not like this idea because of the cost to install the driveway.

John Berning and Keith Dalsing will mark out on North Main Street where the 50 feet right-of-way would be to see if St. Francis de Sales would be interested in installing a driveway there.

Please note that the DOT does not make decisions on approving or denying permits about state roads in which municipalities are working in/on state right-of-ways until plans are approved by the municipality first.

Fr. Ken Frisch, Sue Bennett, Mike Lovell, Shirley Richardson and Don Rielly left the meeting at this time, 7:41 p.m.

Carolyn Creighton left the meeting at 7:42 p.m.

UTV/ATV FOR REC PARK: John Berning presented the Board with three (3) bids that he obtained for a UTV/ATV for the Village. Trustee Sarah Saylor made the motion to approve the purchase of a John Deere XUV 825i from Sloan Implement. Trustee Francis Temperly seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

NEW BUSINESS:

AWARD BIDS FOR 2015 STREET & UTILITY PROJECT – N MAIN STREET:

CONTRACT #1 – UNDERGROUND UTILITIES, STREET EXCAVATION & GRAVEL PLACEMENT: The following bids were submitted:

<u>Contractor</u>	<u>Bid Bond</u>	<u>Improvement Cost</u>
M & N Sproule Construction, Inc.	5%	\$397,700.00
Owen's Excavating & Trenching, Inc.	5%	\$263,532.00

Trustee Josh Kearney made the motion to approve the bid for contract #1 for North Main Street to Owen's Excavating & Trenching, Inc. pending review of the Village

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Engineer and the Grant Administrator. Trustee Francis Temperly seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

CONTRACT #2 – CURB & GUTTER: The following bids were submitted:

<u>Contractor</u>	<u>Bid Bond</u>	<u>Improvement Cost</u>
J & T Concrete Construction, LLC	5%	\$106,550.00
Lawinger Bros Construction, Inc.	5%	\$ 83,857.50
Augelli Construction & Excavating, LLC	5%	\$ 105,932.50

Trustee Sarah Saylor made the motion to approve the bid for contract #2 for North Main Street to Lawinger Bros Construction, Inc. pending review of the Village Engineer and the Grant Administrator. Trustee Josh Kearney seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

CONTRACT #3 – ROAD GRAVEL: The following bids were received:

<u>Contractor</u>	<u>Bid Bond</u>	<u>Improvement Cost</u>
Mowry Bros, LLC	5%	\$28,5690.00

Trustee Robert Hessling made the motion to approve the bid for contract #3 for the North Main Street project to Mowry Bros, LLC pending the review of the Village Engineer and Grant Administrator. Trustee Bill Wiegman seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

CONTRACT #4 – BITUMINOUS CONCRETE: The following bids were received:

<u>Contractor</u>	<u>Bid Bond</u>	<u>Improvement Cost</u>
Iverson Construction div of Mathy Constr	5%	\$81,900.00
Supplemental Price		\$ 2,000.00
Hamel Parking Lot dba Hamel Parking Lot Service	5%	\$85,932.00
Supplemental Price		\$ 2,500.00

Trustee Francis Temperly made the motion to approve the bid for contract #4 for the North Main Street project to Iverson Construction pending the review of the Village

Engineer and Grant Administrator. Trustee Sarah Saylor seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

AWARD BIDS FOR VILLAGE PARK RECREATION TRAIL:

CONTRACT #1 - UNDERGROUND UTILITIES, STREET EXCAVATION & GRAVEL PLACEMENT: The following bids were received:

<u>Contractor</u>	<u>Bid Bond</u>	<u>Improvement Cost</u>
M & N Sproule Construction, Inc.	5%	\$67,354.55
Mowry Bros, LLC	5%	\$59,440.00
Wiederholt Enterprises, LLC	5%	\$49,928.00
Owen's Excavating & Trenching, Inc.	5%	\$63,419.00
Pustina Construction, Inc.	5%	\$78,770.00

Trustee Sarah Saylor made the motion to approve the bid for contract #1 for the Park Recreation Trail to Wiederholt Enterprises, LLC pending the review of the Village Engineer. Trustee Robert Hessling seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-abstain. Motion carried 5-0-1.

MEMORIAL PARK – ALLOWING FOR GOVERNMENT ARTILLERY: Trustee Sarah Saylor made the motion that if the Village of Hazel Green receives a piece of artillery equipment to be displayed at the Veteran's Memorial Park, the Village will assume all responsibility for the upkeep and safety of the displayed item. Trustee Francis Temperly seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

Village Engineer, Keith Dalsing left the meeting at this time, 8:04 p.m.

COMMITTEE MEMBERS FOR 2015-16: Committees for 2015-16 were presented to the board.

	<u>TERM EXPIRES</u>
LAW ENFORCEMENT COMMITTEE	
*Dale Leifker	
Sarah Saylor	
Bill Wiegman	

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WATER, ELECTRIC, & SEWER COMMITTEE

*Kevin Stienstra	
Dale Leifker	
Robert Hessling	

ZONING APPEALS BOARD

*David Iserman	2/5/2016
Tom Robson	2/5/2016
Beth Taylor	9/18/2015
Julie Harwick	9/18/2015
Roger Dammen	2/5/2016
Alternate: 1st Rodger Jacobson	2/5/2016
2nd Matt Clendenen	5/7/2016

SUMMER REC PARK COMMITTEE

*Dale Leifker	
Paula Myers	
John Berning	
Paul Reynolds	
Crystal Riniker	
Shane Euler	
Nancy Mueller	

STREET COMMITTEE

*Dale Leifker	
Francis Temperly	
Robert Hessling	

PERSONNEL COMMITTEE

*Dale Leifker	
Sarah Saylor	
Kevin Stienstra	

RESCUE SQUAD

*Dale Leifker	
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PLANNING COMMISSION

Bob Saylor	12/4/2015
Rodney Smith	10/15/2015
Matt Clendenen	5/7/2016
Dave Iserman	12/4/2015
Rodger Jacobson	12/4/2015
*Dale Leifker	
Josh Kerney	

LIBRARY BOARD

*President Doris Wiegman (5/1/2018)	
Sarah Saylor (5/1/2016)	
Mary Leifker (5/1/2018)	

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Beth Taylor (5/1/2018)	
Neil Winchell (5/1/2016)	
Jean Lovell (5/1/2017)	
Linda Vosberg (5/1/2017)	

PARK COMMITTEE

*Kevin Stienstra	
Robert Hessling	
Josh Kearney	

INDUSTRIAL PARK COMMITTEE

*Dale Leifker	
Bill Wiegman	
Jason Kolbe	
Ron Reed	
Kevin Saylor	

WEED COMMISSIONER

Dale Leifker	
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HISTORIC PRESERVATION

* Francis Temperly	
Becky Lee	
Joe Hinderman	
Bill Wiegman	
<i>Citizen -</i>	

FIRE BOARD

*Dale Leifker	
Kevin Stienstra	
Francis Temperly	
Greg Runde, 1960 Hyview Rd	
Donald Splinter, 928 Louisburg	
Ken Wiederholt 349 Hill Road HG	
John Berning, Fire Chief	
Sally Bauer-Sec.-Treas.	

MEMORIAL PARK COMMITTEE

*Francis Temperly	
Robert Hessling	
Bill Wiegman	
Linda Homer	
Sara Grindey	
Jim Kolbe	
Jim Monahan	
Miranda Hinderman	

FINANCE COMMITTEE

*Dale Leifker	
Sarah Saylor	
Josh Kearney	

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ZONING ADMINISTRATOR

Mike Fenley	
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Village President and Clerk-Treasurer are to be notified when any Committee meets. Notices are to be posted 24 hours before any committee meets.

Trustee Josh Kearney made the motion to accept the committee members as presented. Trustee Sarah Saylor seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

SIGNER FOR CHECKING ACCOUNTS: Trustee Sarah Saylor made the motion to have Francis Temperly as the third signor on the checking accounts. Trustee Robert Hessling seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

RECOMMENDATIONS FROM PERSONNEL COMMITTEE – HIRING FOR SUMMER HELP/REC PARK. CLOSE SESSION PER WI STAT 19.85 (1)(C) – EMPLOYMENT: Trustee Josh Kearney made the motion to go into closed session at 8:13 p.m. Trustee Bill Wiegman seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

RECONVENE IN OPEN SESSION: Trustee Kevin Stienstra made the motion to come out of closed session at 8:28 p.m. Trustee Francis Temperly seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

ACTION IN CLOSED SESSION: Trustee Bill Wiegman approved the personnel committees recommendations to hire JoAnn Woodward for the seasonal help position and Nic Werner for the summer rec postion. Trustee Robert Hessling seconded the motion. Roll call vote: Josh Kearney-yes, Francis Temperly-yes, Sarah Saylor-yes, Bill Wiegman-yes, and Robert Hessling-yes and Kevin Stienstra-yes. Motion carried 6-0.

Trustee Josh Kearney made the motion to adjourn at 8:30 p.m. Trustee Robert Hessling seconded the motion. All agreed.

Sally Bauer
Clerk/Treasurer