

**HAZEL GREEN LAW ENFORCEMENT COMMITTEE MEETING
AUGUST 10, 2016**

Chairperson Dale Leifker called the meeting to order at 6:00 p.m. Proof of publication: notices were posted at American Bank, Post Office, Village Hall, and all the Trustees were notified by email and mail.

Trustees present: Josh Kearney and Chris Lisk.

Employees present: Sally Bauer, Chief Jim Monahan, Sergeant Brandon Clark.

Citizens present: Joe Feyen and John Tranel.

MONTHLY POLICE REPORTS: Chief Jim Monahan presented the committee with prior month police reports. The committee did not have any questions, comments or concerns about the report.

OVERVIEW OF DEPARTMENT PROTOCOL: Chief Monahan explained to the committee some of the protocols of the department.

POLICE DEPARTMENT ADMIN STAFFING: Chief Monahan presented to the committee to information on hiring a part time administrative assistant/IT person for the department. Some responsibilities would be trouble shooting software required by state & federal agencies, assist with audits from outside agencies, record training, maintaining equipment and other duties as assigned.

Chief Monahan recommended to the committee that Joe Feyen be hired for the position. Joe is currently the departments IT person and has already been granted clearance to the software programs by the agencies.

Dale Leifker made the recommendation to hire Joe Feyen for the administrative assistant/IT position. Josh Kearney seconded the motion. Roll call vote: Josh Kearney-yes, Chris Lisk-yes and Dale Leifker-yes. Motion carried 3-0.

NEW HIRE OF PART TIME OFFICERS: Chief Monahan informed the committee that Terry Sheffer and Mike Gorham have been hired as part time officers for the Village.

Dale Leifker made the motion to adjourn at 6:52 p.m. Josh Kearney seconded the motion. The committee agreed.

Sally Bauer
Clerk/Treasurer